

**ST. AUGUSTINE SCHOOL
ANDOVER, MA**

**NURSERY INFORMATION
2010/2011**

1. Open application for Nursery will begin on **December 7, 2009 at 8:00 AM at St. Augustine School.** Please complete the attached application form and return it to the school office together with:

- \$75.00 **non-refundable** application fee
- Copy of Baptismal certificate (if applicable)
- Copy of Birth certificate

2. Children entering the Nursery Program **MUST be 3 years old by September 1, 2010.**

3. Acceptance of children into the program will be in the following order:
 - Siblings of students presently enrolled in St. Augustine School
 - St. Augustine Parishioners
 - Parishioners from other Catholic parishes
 - Non-Parishioners

4. Applications will be accepted until the classes are filled. Class size is limited to 12 students per session. The classroom is staffed with one teacher and one instructional aide.

5. There will be choice of a half day for two, three, four or five days a week..

2 Day Program	3 Day Program	4 Day Program	5 Day Program
9-12_____	9-12_____	9-12_____	9-12_____

6. Classes are held in St. Rita Hall below the Church..

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7. Letters of notification will be mailed to each family by December 22, 2009. In order to hold a place in the Nursery Program, a **non-refundable** deposit must be paid **on or before January 8, 2010**. **This deposit will be applied toward your child's tuition.**

Tuition Deposits
2010/2011

2 Day	\$ 560.00
3 Day	\$ 700.00
4 Day	\$ 870.00
5 Day	\$1,000.00

8. The remaining tuition balance is payable in two options:
- a. **In full by July 15, 2010**
 - b. In eight equal payments through an automated payment plan, **July 2010 – February 2011**. If this option is chosen, instructions for registering on-line for the **FACTS** payment plan will be mailed to you. The deferred payment option incurs a service charge of **\$38.00 per family**. This fee will be added to your **FACTS** balance. If you are presently using **FACTS**, a preprinted form will be sent home to you which requires verification of information on the form and your signature. Completed **FACTS** authorization forms and on-line registration **MUST** be received by **March 3, 2011**.

**ALL APPLICATION MATERIALS MUST BE SUBMITTED
PERSONALLY TO THE ST. AUGUSTINE SCHOOL OFFICE DURING
REGULAR SCHOOL HOURS.**