

**ST. AUGUSTINE SCHOOL
ANDOVER, MA**

**PRE-KINDERGARTEN INFORMATION
2010/2011**

1. Open application for Pre-K will begin on **December 7, 2009 at 8:00 am at St. Augustine School**. Please complete the attached application form and return it to the school office together with:
 - \$75.00 non-refundable application fee
 - Copy of Baptismal certificate (if applicable)
 - Copy of Birth certificate

** If your child is presently in our Nursery Program, the Birth/Baptismal certificates are already on file, but updated health records are required by the first day of school.*
2. Children entering the Pre-K Program **MUST be 4 years old by September 1, 2010** .
3. Acceptance of children into the program will be in the following order:
 - Present St. Augustine Nursery Students
 - Siblings of students presently enrolled in St. Augustine School
 - St. Augustine Parishioners
 - Parishioners from other Catholic parishes
 - Non-Parishioners
4. Applications will be accepted until the classes are filled.
5. The program options are:

4 Day Program (Monday – Thursday)	9-12
5 Day Program (Monday – Friday)	9-12
6. Classes for the 2010/2011 school year will be held in Good Counsel Hall at St. Augustine Church on Essex Street. Parking is available in the parish parking lot across from the Church.
7. Letters of notification will be mailed to each family by December 22, 2009. In order to hold a place in the Pre-K Program, a **non-refundable** deposit must be paid upon acceptance. **This deposit will be applied toward your child's tuition.**

**Tuition Deposit
2010/2011**

4 Day	\$ 870.00
5 Day	\$1,000.00

8 The remaining tuition balance is payable in two options:

a. **In full by July 15, 2010**

b. In eight equal payments through an automated payment plan, **July 2010 – February 2011**. If this option is chosen, instructions for registering on-line for the FACTS payment plan will be mailed to you. The deferred payment option incurs a service charge of **\$38.00 per family**. This fee will be added to your **FACTS** balance. If you are presently using **FACTS**, a preprinted form will be sent home to you which requires verification of information on the form and your signature. Completed **FACTS** authorization forms and on-line registration **MUST** be received by **March 3, 2011**.