

March 13,2020

Dear Faculty,Staff, Parents and Guardians,

As you know we are in the midst of an unprecedented public health crisis that is rapidly changing by the day.

In response to the COVID-19 outbreak Cardinal Seán, has directed all 77 parish and Archdiocesan elementary and high schools to be closed

from Monday, March 16 through Friday, March 27. The town of Andover will also be closing all of its schools for the same two week time period.

The teachers and I have been working on an online learning plan for all our students.

Starting Monday, March 16th, the teachers will be using the Renweb student information system to continue with the learning process.

All teachers of our Nursery -8th grade classes will send out daily lessons at 9:00am each day. Teachers will also be available via their emails to help answer any questions about these academic lessons in hopes that the transition from school to home lessons will run as smoothly as possible.

We will send out Trimester 2 report cards as planned on March 18th. If at that time you would like to conference with a particular teacher on ways to help your child improve their performance please email that teacher with these concerns.

While school is closed we will be conducting a campus wide deep clean here at school.

On an ongoing basis, we will consider whether this period needs to be extended further.

Our hope is that if we all work together, we can reduce the spread of this virus, protect our students, staff and families, and resume normal activities in two weeks.

All school activities that would occur during this time period have been cancelled.

If your child is not in school today and you wish to stop by to pick up necessary books etc. The school will be open today until 5:00pm to help you with this process. After today the school is off limits to anyone except our cleaning crew.

Sincerely,

Mrs.Paula O'Dea,principal